

RISK ASSESSMENT

IDENTIFIED HAZARD	PERSONS AT RISK	PREVENTATIVE ACTION TO BE TAKEN
OBSTRUCTION OF PUBLIC ACCESS, AND/OR FIRE ESCAPES WHILST UNLOADING EQUIPMENT	GENERAL PUBLIC/ONSITE STAFF	PREVIOUSLY AGREED ACCESS ROUTE TO BE USED
RISK OF INJURY FROM FALLING HEAVY EQUIPMENT DURING LOADING/UNLOADING OPERATIONS	GENERAL PUBLIC/ONSITE STAFF	GENERAL PUBLIC TO BE EXCLUDED FROM AGREED ACCESS ROUTE DURING LOADING/UNLOADING. ONSITE STAFF TO BE MADE AWARE OF RISK. ACCESS ROUTE TO AVOID TRAFFIC ROUTES FOR KITCHEN/WAITING STAFF ETC.
INJURY DUE TO INCORRECT PLACEMENT OF EQUIPMENT IN STAGE AREA	GENERAL PUBLIC/ONSITE STAFF	ALL EQUIPMENT TO BE PLACED ON LEVEL, STABLE SURFACES SUPPLIED BY PRODUCTION STAFF AND SECURED WHERE NECESSARY.
RISK OF DAMAGE TO FIXTURES AND FITTINGS WHILE LOADING/UNLOADING EQUIPMENT.	N/A	AGREED ACCESS ROUTE TO BE USED AND DESIGNED TO AVOID DELICATE ITEMS AND OBSTRUCTED WALKWAYS.
TRIP HAZARD DUE TO PLACEMENT OF WIRES/CABLES ETC.	GENERAL PUBLIC/ONSITE STAFF	WIRES ETC TO BE PLACED OUT OF SIGHT WHERE POSSIBLE AND WHERE CROSSING OF PUBLIC THOROUGHFARE IS UNAVOIDABLE WIRING TO BE TAPED DOWN SECURELY WITH "DUCT" TAPE.
RISK OF INJURY FROM ELECTRIC SHOCK DUE TO DEFECTIVE EQUIPMENT/WIRING OWNED BY BOGUS BROTHERS.	GENERAL PUBLIC/ONSITE STAFF	ALL EQUIPMENT TO BE IN RECEIPT OF CURRENT "PAT" TEST CERTIFICATE AND EQUIPMENT TO BE LABELED. ALL EQUIPMENT TO BE INSTALLED AND USED AS PER MANUFACTURERS INSTRUCTIONS.
RISK OF ELECTRIC SHOCK DUE TO DEFECTIVE ELECTRICITY SUPPLY.	GENERAL PUBLIC/ONSITE STAFF	SUFFICIENT POWER OF CORRECT VOLTAGE/AMPERAGE TO BE PROVIDED BY VENUE/ORGANISER/CLIENT, AND TESTED PRIOR TO USE. IF FOUND TO BE DEFECTIVE, NOT TO BE USED.
RISK OF INJURY OR FIRE AS A RESULT OF DAMAGE TO EQUIPMENT, FROM DEFECTIVE OR INADEQUATE POWER SUPPLY.	GENERAL PUBLIC/ONSITE STAFF	SUFFICIENT POWER OF CORRECT VOLTAGE/AMPERAGE TO BE PROVIDED BY VENUE/ORGANISER/CLIENT, AND TESTED PRIOR TO USE. IF FOUND TO BE DEFECTIVE, NOT TO BE USED.
RISK OF INJURY DUE TO INADEQUATE STAGING AND/OR SUPPORT INFRASTRUCTURE.	GENERAL PUBLIC/ONSITE STAFF	STAGING ETC, TO BE INSPECTED PRIOR TO LOADING AND USE AND IF FOUND TO BE UNSAFE, NOT TO BE USED.
RISK OF INJURY DUE TO INCORRECT USE OF MUSICAL EQUIPMENT.	GENERAL PUBLIC/ONSITE STAFF	ALL MUSICAL EQUIPMENT ONLY TO BE USED AND/OR INSTALLED/ DISMANTLED/ TRANSPORTED BY BOGUS BROTHERS.
RISK OF INJURY DUE TO UNAUTHORISED USE OF STAGE AREA, DURING LOADING AND INSTALLATION OF EQUIPMENT. DURING STAGE SHOW, AFTER SHOW AND DURING DISMANTLING AND UNLOADING OF EQUIPMENT AT THE END OF THE EVENT.	GENERAL PUBLIC/ONSITE STAFF	GENERAL PUBLIC TO BE PREVENTED FROM USING THE STAGE AREA DURING THE TIMES SPECIFIED (UNLESS BY PRIOR AGREEMENT WITH TONY WILLIAMS OF THE BOGUS BROTHERS, IN WRITING). ADEQUATE SECURITY TO PREVENT THIS TO BE PROVIDED BY THE VENUE/ORGANISER/CLIENT THROUGHOUT THE EVENT.

METHOD STATEMENT

VEHICLE TO BE PARKED AT AGREED LOADING POINT. EQUIPMENT TO BE UNLOADED USING AGREED ACCESS ROUTE. AGREED ACCESS ROUTE TO BE DESIGNED SO AS TO ALLOW SAFE ACCESS TO THE STAGE AREA BY THE SHORTEST MOST PRACTICAL ROUTE, AVOIDING ANY FIXTURES AND FITTINGS LIABLE TO BREAKAGE/DAMAGE FROM LOADING OPERATIONS.

EQUIPMENT TO BE PLACED ON STAGE AREA AND INSTALLED.

EQUIPMENT TO BE ERECTED AND INSTALLED SO AS NOT TO CREATE RISK OF INJURY TO ANY PERSONS OR DAMAGE TO FIXTURES AND FITTINGS AS FAR AS POSSIBLE. IF UNAVOIDABLE. RISKS ARE IDENTIFIED THESE ARE TO BE DISCUSSED AND THE PROBLEM RECTIFIED WITH THE VENUE/ORGANISER/CLIENT.

POWER FOR STAGE EQUIPMENT AND LIGHTING TO BE PROVIDED BY THE VENUE/ORGANISER/CLIENT. (TWO SEPARATE SUPPLIES/PHASES TO BE SUPPLIED FOR STAGE LIGHTING AND STAGE SOUND).

SOUNDHECK TO TAKE PLACE AS SOON AS EQUIPMENT IS INSTALLED AND BOGUS BROTHERS ARE READY.

STAGE AREA AND FUNCTION ROOM TO BE VACATED BY THE BAND UNTIL COMMENCEMENT OF THE SHOW UNLESS OTHERWISE AGREED WITH THE ORGANISER/CLIENT. A SUITABLE CLEAN WARM DRESSING ROOM WITH SIX CHAIRS AND A TABLE TO BE PROVIDED FOR THE BAND'S USE THROUGHOUT THE EVENT.

SHOW TO BE PERFORMED AS AGREED AS PER CONTRACT. EQUIPMENT TO BE DISMANTLED AND LOADED OUT USING AGREED ROUTE AS SOON AS POSSIBLE AFTER SHOW FINISHES (TIME TO BE AGREED WITH ORGANISER/CLIENT.

STAGE AREA AND FUNCTION ROOM TO BE LEFT FREE OF DEBRIS.